



PLEASE NOTE THAT WE ARE A FEE PAYING SCHOOL
Admissions open 26 February 2021 – Closing date 26 March 2021
Please complete all fields neatly

Name of Learner:	
Grade Applying for:	
Year Applying for:	2022
CEMIS #:	

Please
Attach
Photo
Here

Application Information and Requirements:

1. Please print in capitals and complete **ALL** sections, even if there is repetition. The supplying of false information will invalidate this application and is a criminal offence. Please supply a **physical address** as well as a **postal address** if applicable.
2. **The application must be accompanied by: See tick list**
3. **REGISTRATION FEE:** Should your application be successful; you will be required to indicate your intention to take up the place offered to your child by the payment of a **deposit of R1000.00** that will be deducted from your first term's school fees. This fee is payable **by the date indicated** in our letter of acceptance to you. Late responses will only be reconsidered if there is still a vacancy.
4. By signing this application, you are binding yourself to all the rules, as attached, and as amended from time to time.
5. Note that both parents' details must be stipulated in this document and that both parents will be held responsible for school fees unless otherwise stated and supported by legal documents.
6. It is the parent's responsibility to make sure they know what the Admissions Policy of Kommetjie Primary School is.
7. **PLEASE NOTE THAT AN APPLICATION WILL BE INCOMPLETE IF NOT CERTIFIED (not older than 3 months) AND SIGNED BY ALL PARTIES.**
8. **YOU MUST APPLY ONLINE (WCED) AND YOUR APPLICATION MUST HAVE PROOF OF APPLICATION ATTACHED.**

Banking Details:

Standard Bank

Account Name: Kommetjie Primary School

Current Account - Number: 072 108 304

Branch Code: 036 009

Reference: Surname and 2021/2022 (e.g. DuToit2022) (depending in which year your child will be coming to school)

(Please note that this reference is only for the deposit of R1000)

FOR OFFICE USE ONLY:	ACCEPTED:	YES	NO
RECEIVED ON:	BY:		

DETAILS OF LEARNER:

SURNAME:		INITIALS:	
First names:			
Called name, if different to first name above:	Gender:		<i>Male / Female</i>

ADDRESS AND CONTACT DETAILS OF LEARNER

Learners Current Residential Address:			
Cellphone no:			

OTHER PERSONAL DETAILS OF LEARNER

Identity number:		Date of Birth:	
Home language:		Nationality:	
Religion:		Population Group:	
Dexterity:		<i>Left / Right</i>	
Name of current school and contact number			

If NOT South African, please provide info below

Citizenship:		Date of Immigration:	
Permanent Residence Permit No:			
Temporary Residence Permit No:			

SIBLINGS

Siblings in KPS school	Name:	Grade:	
	Name:	Grade:	
Siblings in other schools			
Name:	School:	Grade:	
Name:	School:	Grade:	

WHO DOES THE LEARNER RESIDE WITH

Father	Mother	Guardian	Grandparent	Sponsor	Other

CORRESPONDENCE

Please indicate who is to receive the school report.	Parent 1	Parent 2	Guardian/Sponsor
Please indicate who is to receive the fees account.	Parent 1	Parent 2	Guardian/Sponsor

LEARNER TRANSPORT

How does your child/ward get to school?

Mode of Transport	Distance Travelled	Area coming from
On Foot:		
By motor vehicle:		
By Bus:		
By Taxi:		
Other:		

TRANSPORT OWNER DETAILS

NOTE: it is the parent's responsibility to supply correct information and to notify the school in writing if transport information changes

Surname and Name:	
ID No:	
Contact Number:	

MEDICAL DETAILS OF LEARNER

Doctor's Name:	
Practice Phone no:	
Cell no:	

EMERGENCY CONTACT (other than parent)

Name and Surname:	
Cell No:	
Relationship to learner:	

MEDICAL HISTORY OF LEARNER

Allergies:	
Routine Medication:	
Recent Injuries:	
Previous Operations:	
Existing Medical Problems:	
Please indicate any appropriate information below. Failure to do so may result in your application being withdrawn	
Learning challenges:	
Social challenges:	

MEDICAL AID DETAILS

Member's Name:		Medical Aid: eg Fedhealth	
Membership no:		Specific Plan: eg Maxima	

DETAILS OF PARENT 1

NOTE: If this parent is not involved, supporting documentation must accompany this application (eg. Death certificate, letter from sperm bank, court order, affidavit etc) or affidavit to be signed at Kommetjie Primary School. Please note that it is a criminal offence to withhold or give incorrect information regarding this parent.

SURNAME:		Title:	
FIRST NAMES:			
Gender:		Identity no:	
Email:			
Marital status:	Married: <input type="checkbox"/>	Single: <input type="checkbox"/>	Divorced: <input type="checkbox"/>
If re-married, complete step-parents details on page 8			
Home phone no:		Cell no:	
Business number:		Fax no:	
Physical address:	Postal code:		
Postal address: If different to above:			
Name of Employer:			
Occupation:			

DETAILS OF PARENT 2

NOTE: If this parent is not involved, supporting documentation must accompany this application (eg. Death certificate, letter from sperm bank, court order, affidavit etc) or affidavit to be signed at Kommetjie Primary School. Please note that it is a criminal offence to withhold or give incorrect information regarding this parent.

SURNAME:		Title:	
FIRST NAMES:			
Gender:		Identity no:	
Email:			
Marital status:	Married: <input type="checkbox"/>	Single: <input type="checkbox"/>	Divorced: <input type="checkbox"/>
If re-married, complete step-parents details on page 8			
Home phone no:		Cell no:	
Business number:		Fax no:	
Physical address:	Postal code:		
Postal address: If different to above:			
Name of Employer:			
Occupation:			

DETAILS OF STEP-PARENT

NOTE: If this parent is not involved, supporting documentation must accompany this application (eg. Death certificate, letter from sperm bank, court order, affidavit etc) or affidavit to be signed at Kommetjie Primary School. Please note that it is a criminal offence to withhold or give incorrect information regarding this parent.

SURNAME:		Title:	
FIRST NAMES:			
Gender:		Identity no:	
Email:			
Marital status:	Married: <input type="checkbox"/>	Single: <input type="checkbox"/>	Divorced: <input type="checkbox"/>
If re-married, complete step-parents details on page 8			
Home phone no:		Cell no:	
Business number:		Fax no:	
Physical address:	Postal code:		
Postal address: If different to above:			
Name of Employer:			
Occupation:			

DETAILS OF GUARDIAN/SPONSOR

NOTE: Please note that a court order or affidavit letter to be signed at Kommetjie Primary School for guardianship must accompany this application plus a certified copy of ID.

SURNAME:		Title:	
FIRST NAMES:			
Gender:		Identity no:	
Email:			
Marital status:	Married: <input type="checkbox"/>	Single: <input type="checkbox"/>	Divorced: <input type="checkbox"/>
If re-married, complete step-parents details on page 8			
Home phone no:		Cell no:	
Business number:		Fax no:	
Physical address:	Postal code:		
Postal address: If different to above:			
Name of Employer:			
Occupation:			

RELATIONSHIP TO LEARNER

Guardian	Grandparent	Foster Parent	Other
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STATUTORY OBLIGATION TO PAY SCHOOL FEES

1. I /We hereby apply to have the child whose name appears on this form as a learner at Kommetjie Primary School.
2. I /We hereby certify that I / we are the biological/ adoptive parents and that I/we have legal custody and / or legal guardianship in respect of the above named learner.
3. We take note and understand the following:
 - a. Compulsory annual school fees for **2021** for Grade R is **R 31 700 and R24 500** for Gr 1 to 7 as adopted by the majority of parents at a general meeting.
 - b. School fees are payable in advance and are due on the first day of school.
 - c. The payment options are as follows:

	TICK
Fees can be paid in full	
Fees can be paid off in 10 monthly equal instalments	

- d. If school fees are paid in full on or before the 31 December 2021, then a 10% discount will be deducted from your annual school fees.
 - e. A sum of R1000 is to be paid on acceptance of this learner. This amount will be deducted from the compulsory annual fees. Should the learner not attend the school, this fee will be refunded to the parent upon a written request from the parent providing us with banking details for a refund.
 - f. If parents are in arrear with one instalment, then the full amount becomes due and payable immediately.
 - g. Biological/adoptive parents are jointly and severally liable for the payment of the school fees irrespective of their marital status.
 - h. In the event of non-payment of school fees, the school will institute legal action against both parents irrespective of maintenance and court orders which may exist between the parties.
 - i. In terms of Section 39 of the South African Schools Act, parents are liable to pay compulsory school Fees. This is a statutory obligation.
 - j. In terms of Section 40 and 41 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
 - k. In the event of the school having to take legal action for the recovery of the school fees, all legal costs, including attorney / client fees and collection costs incurred by the school will be charged to the parent's account
 - l. I/We have been informed that if we are unable to pay school fees I/we may apply for exemption of these fees.
 - m. If Parent/s fail to meet their school fee obligations the school may record the Parent/s nonperformance with a bureau.
4. I/We undertake to give a terms notice in writing of any intention to remove my/our child from the school and furthermore to return any books and/or equipment belonging to the school which our child may have.
 5. Unless you at any time instruct the School expressly and in writing to the contrary, your consent is given for the School to:
 - i. collect, store and process information about you and any Third Party or divorced or separated Parent responsible for payment of any or all amounts owing in school fees
 - ii. collect, store and process names, contact details and information relating to yourself and your Child, and to such information being made available to other parents/guardians, staff or responsible persons engaged or authorised by the School for School-related purposes to the extent required for the purpose of managing relationships between the School, parents/guardians, and current learners as well as providing references and communicating with the body of former learners;
 - iii. include photographs, with or without name, of your Child in School publications, or in press releases to celebrate the School's or your Child's activities, achievements or successes;
 - iv. supply information and a reference in respect of your Child to any educational institution which you propose your Child may attend. We will take care to ensure that all information that is supplied relating to your Child is accurate and any opinion given on his/her ability, aptitude and character is fair. However, the School cannot be liable for any loss you or your Child is alleged to have suffered resulting from opinions reasonably given, or correct statements of fact contained, in any reference or report given by us; and

- v. The School may not distribute or otherwise publish any of your personal information in its possession, unless you give your consent, in writing, to the School that it may do so. Should this be the case, the School may only distribute or otherwise publish the information specified in your consent to the people and for the purpose stated in your written consent.
6. The signatory hereto hereby chooses domicillium citandi et executandi as indicated below. In the event of a change of address, parents are to notify the school in writing.

ADDRESS: The signatory hereto hereby chooses domicillium citandi et executandi (official address) as:

7. The above is valid from the day on which it is signed by the parent / guardian to the day on which the learner officially leaves the school.

DECLARATION: PARENT 1/GUARDIAN

I _____ hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Chairman of the School Governing Body or his designate, permission to check and confirm any of the details or documents given by me. I understand that should any of the information supplied by me is found to be false, action may be taken against me.

Signed on this _____ day of _____ 20_____

SIGNATURE

DECLARATION: PARENT 2/GUARDIAN

I _____ hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Chairman of the School Governing Body or his designate, permission to check and confirm any of the details or documents given by me. I understand that should any of the information supplied by me is found to be false, action may be taken against me.

Signed on this _____ day of _____ 20_____

SIGNATURE

**KOMMETJIE PRIMARY SCHOOL
CONSENT AND INDEMNITY FORM**

I, the undersigned, being the parent, custodian parent or guardian of learner (please print learner's name)
_____ hereby give consent for my child to take part in
educational activities.

Furthermore, indemnify and absolve the aforesaid school, Board of Governors, its staff, participating parents and the Western Cape Education Department against all claims of whatsoever nature and howsoever arising directly or indirectly out of the child's participation in the said educational excursions, sports activity or any activity organized at the school.

I give this undertaking, on behalf of myself and my child, in the knowledge that the Principal and staff will nevertheless take all reasonable precautions, for the safety and welfare of my child.

I the undersigned have read this indemnity and fully understand what I am signing for.

Date of signature: _____

Signature (Parent1/Guardian/Custodian)

Signature (Parent 2/Guardian/Custodian)